



THE WOMEN'S COLLEGE
WITHIN THE UNIVERSITY OF SYDNEY

Casual Accommodation Booking Form



RESERVATIONS WILL BE CONFIRMED VIA EMAIL

PLEASE RETURN THE COMPLETED FORM BY FAX, EMAIL OR POST

T: +61 2 9517 5000 F: +61 2 9517 5006

E: office@thewomenscollege.com.au

W: www.thewomenscollege.com.au

Postal: The University of Sydney NSW 2006

Street: 15 Carillon Avenue Newtown NSW 2042

PERSONAL DETAILS

Family name		Title	
Given name		<input type="checkbox"/> Female	<input type="checkbox"/> Male
Attending conference/meeting			
Address			
Email		Phone	
Family name (if sharing a room)		Title	
Given name		<input type="checkbox"/> Female	<input type="checkbox"/> Male

ACCOMMODATION DETAILS (minimum stay 2 consecutive nights)

CHECK IN	Date	Time	
CHECK OUT	Date	Time	
Please tick your preferred rate below:			
SINGLE ROOM	REGULAR ROOM	REGULAR ROOM	ROOM WITH ENSUITE
Bed and breakfast	Standard rate <input type="checkbox"/> \$80 (\$78)	Student/Academic <input type="checkbox"/> \$73 (\$71)	Ensuite rate <input type="checkbox"/> \$105 (\$102)
Bed, breakfast and dinner	<input type="checkbox"/> \$90 (\$88)	<input type="checkbox"/> \$83 (\$81)	<input type="checkbox"/> \$114 (\$112)
Bed, breakfast, lunch, dinner	<input type="checkbox"/> \$100 (\$98)	<input type="checkbox"/> \$93 (\$91)	<input type="checkbox"/> \$122 (\$120)
TWIN ROOM	REGULAR ROOM	REGULAR ROOM	ROOM WITH ENSUITE
Bed and breakfast	Standard rate <input type="checkbox"/> \$120 (\$116)	Student/Academic <input type="checkbox"/> \$118 (\$114)	Ensuite rate <input type="checkbox"/> \$146 (\$142)
Bed, breakfast and dinner	<input type="checkbox"/> \$134 (\$130)	<input type="checkbox"/> \$132 (\$128)	<input type="checkbox"/> \$161 (\$156)
Bed, breakfast, lunch, dinner	<input type="checkbox"/> \$148 (\$145)	<input type="checkbox"/> \$146 (\$143)	<input type="checkbox"/> \$173 (\$171)

NB. Prices in brackets are for stays of 14 nights or more. For details of facilities, see next page.

PAYMENT DETAILS (please tick)

Card type	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	Please debit my credit card for the sum of \$
Card number	_____ / _____ / _____ / _____	Expiry date	____ / ____
Cardholder's name			
Cardholder's signature			

PLEASE SEE FOLLOWING PAGE FOR FURTHER IMPORTANT INFORMATION



THE WOMEN'S COLLEGE
WITHIN THE UNIVERSITY OF SYDNEY

Accommodation at The Women's College

LOCATION

- The Women's College is located on campus at The University of Sydney.
- Map can be viewed at: http://www.facilities.usyd.edu.au/maps/guide_01.shtml
- The College is approximately 20 minutes by taxi from the airport. Taxi driver instructions: **15 Carillon Avenue, Newtown, between Missenden Road and City Road.** Taxis can drive into the grounds and drop off in front of the main entrance. Cost: \$25 – \$30.
- Nearby buses operate frequently to and from Central Station (5–10 minutes), the city (10–20 minutes) and Circular Quay where you will find ferries and the Opera House (15–25 minutes). NB. Buses into the city operate via George Street and via Castlereagh Street on the return journey.

ARRIVAL AND DEPARTURE

- Guests may check in from 2pm and must check out by 10am to avoid an extra night's charge. Outside these hours, belongings may be stored in our baggage room on the same day only.
- Guests should notify reception in advance if they intend to arrive outside opening hours and call **+61 2 9517 5577** on arrival.

FACILITIES

- An extensive continental breakfast, served in our dining room, is included in all room rates. Buffet style lunch and dinner are also available and may be either included in the room rate or purchased separately. Special diets can be supported with prior notice.
- Single rooms have one single bed; twin rooms have two single beds. There are few rooms with double beds. Please call for availability.
- All rooms are made up with linen and towels. To reduce impact on the environment sheets and towels will be changed once during a 5–9 nights' stay.
- Each room has a direct phone line to receive incoming calls. Outgoing calls require a phone card with a free call **1800** number (available from reception).
- Communal bathrooms are gender specific and have individual change/shower and toilet cubicles. There are limited ensuite bathrooms which are shared between two adjoining rooms.
- If required, guests should provide their own alarm clock, clock radio, hair dryer, toiletries, and international power adaptors.

- Most floor/wings have a TV room and pantry with tea/coffee/hot chocolate making facilities.
- Limited free internet is available on College computers. Internet is available in guest rooms via online credit card payment. LAN cable required, it is available from reception.
- Coin operated washing machines and dryers are available (detergent provided).
- Tennis court on site (key, racquets and balls available from Reception).
- Paid parking is available on the College grounds.
- Reception is open **7:30am–10pm** (opening hours are limited on public holidays and very quiet periods).
- Gym and pool facilities are available on the university campus.
- College buildings and grounds are non-smoking areas.

ACCOMMODATION AVAILABILITY

Accommodation is available only during the university holidays:

- **Winter break:** check in from 5pm on 25 June and check out by 10am on 22 July 2011.
- **Summer break:** check in from 5pm on 19 November 2011 and check out by 10am on 19 February 2012.

Please note that we are closed to casual guests from 23 December 2011 to 3 January 2012.

BOOKING CONDITIONS

- Prices are per room per night in Australian dollars including GST, valid until 1 March 2012.
- The minimum stay is two consecutive nights.
- The student/academic rate is not available for ensuite rooms.
- Full payment must be made at the time of booking.
- Availability/bookings will be confirmed by an email from the College.
- Guests must notify the College in writing of any cancellation or amendments with at least 48 hours notice to receive a refund.
- To be eligible for the student rate, guests must present a valid full time student card.
- To be eligible for the academic rate, guests must be employed by a university in a teaching or research capacity and provide proof.
- A 30% surcharge applies to public holidays.

**FOR EVENT AND GROUP BOOKINGS PLEASE EMAIL THE CONFERENCE MANAGER,
GINEKE DE HAAN: conference@thewomenscollege.com.au (+61 2 9517 5030)**